

Patent and Trademark Resource Center Association
PTRCA Business Meeting—Agenda & Minutes
Thursday, April 7, 2022, 3-4pm EDT, Microsoft Teams

1. Approval of last year's minutes. Marian Armour-Gemmen moves to approve. Dave Zwicky seconds.
2. Officers' reports
 - a. Report of the President— Sharyl Overhiser: Special thanks and recognition to everyone during another challenging pandemic year. This year brought changes to the Executive Committee as John Schlipp, former Vice President/President Elect, retired from his position. Thank you to Dave Zwicky for stepping up as Vice President/President Elect. This past year Russ Allen transitioned website to WordPress from Drupal. The 2nd edition of Best Practices guide is available online. Patent Public Search became available to the public this year, which will replace legacy systems. The two Esther Crawford PTRCA Distinguished Service Award winners will be announced shortly. Neil Massong, Craig Morris, John Schlipp, Connie Wu, and Siu Min Yu – we will miss you, best wishes in your retirements and new endeavors. Special thanks to everyone for their service. Special recognition to PTRCP staff for another wonderful Seminar.
 - b. Report of the Vice-President—Dave Zwicky: Only been VP for the past month, looking forward to the coming year.
 - c. Report of the Treasurer—Jim Miller: Due to technical difficulties, Jim could not speak and share his report. Sharyl shared his earlier report. Decided to continue with the agenda. Jim will send out the report to all the members.
 - d. Report of the Secretary – Tallie Casucci: Nothing to report.
3. Reports of division representatives
 - a. Academic Libraries Division: Nothing to report.
 - b. Public Libraries Division: Nothing to report.
4. Standing Committee Reports
 - a. Bylaws - Marian Armour-Gemmen: Bylaws reviewed for the processes regarding resignations and retirements. Email Marian to be added to the PTRCA listserv.
 - b. Mentoring and Membership - Dave Zwicky: 12 new PTRCP Seminar attendees were matched with members for mentoring.
 - c. Conferences - Sharyl Overhiser: With a virtual event, there are no special events.
 - d. Publications – Suzanne Reinman: Russ Allen transitioned the website and Publications committee met with Russ a few times to create templates, etc. Teamed with the PTRCP for the "PTRC News"; instead of individual PTRC reports, there will be a link to the PTRCP Seminar "Pass the Mic" slide show. Thanks to Committee members.

- i. PTRCA Journal – Dave Zwicky: Special thanks to David Irvin, former editor. The PTRCA Journal will have two articles, which will be published this spring/early summer.
- e. Databases – Lisha Li: Nothing to report.
- f. Elections – Leena Lalwani: Election results listed below.

Position	Name	City/State
President/Past President	David Zwicky	West Lafayette, IN
President Elect/Vice President	Donna Arment	Durango, CO
Secretary	Tallie Casucci	Salt Lake City, UT
Treasurer	Jim Miller	College Park, MD
Academic Library Rep	Jared Hoppenfeld	College Station, TX
Public Library Rep	Stella Mittelbach	Los Angeles, CA

- g. Program Committee – Missy Murphey: Nothing to report.
- 5. Ad Hoc Committee Reports
 - a. Best Practices – Sharyl Overhiser: Special thanks to our committee publishing the second edition on January 20, 2022. It's available on the [website](#).
- 6. Old Business
- 7. New business
 - a. Esther Crawford PTRCA Distinguished Service Award winners. Sharyl read the letters of support. The awards will be mailed to both.
 - i. Russ Allen, PTRCA webmaster
 - ii. Jan Comfort, former PTDLA/PTRC representative from Clemson University
 - b. Status of *Guide for Best Practices for PTRCs* Committee. It's currently an ad hoc committee, should this be an ongoing standing committee? We'd like to have a more robust discussion and better way for a member-only vote. Marian moves to table the suggestion to next year. Sharyl seconds.
 - c. Review PTRCA Treasurer accounts. Due to new online banking system, it's more difficult to balance the books. Should a book-keeper review the records? Donna Arment is willing to review the finances before we decide on a bookkeeper. We can revisit this, if needed, next year.
- 8. Adjourn. Dave Zwicky motions to adjourn. Rebecca Murphey seconds.

Minutes transcribed by Tallie Casucci, PTRCA Secretary. Amended April 8, 2022.