

PTRCA Executive Board Meeting Monday, April 2, 2018

Meeting officially started 12:15PM and wrapped up at 1:15PM. Executive Board Members attending via WebEx: Lisha Li, David Zwicky, John Schlipp, Karen Kitchens, Marian Armour-Gemmen, Suzanne Reinman, Leena Lalwani, Sui Min Yu.

1. President's Report – Lisha Li – Report sent out to Exec Board. Discussed briefly at this meeting; no issues. Next step to post on Association website. Rob Berry and Chris Kitchens plan to meet again ad hoc with PTRCA Exec Board on Wednesday, April 11th at 12:15 at lunch.
2. Treasurer's Report – John Schlipp read summary of Jim's report noting his pre-conference balance of \$4,284.91. As of March 30, there were 48 paid members. Jim plans to report details at Association meeting.
3. Secretary's Report – John Schlipp – Meeting minutes from last year approved by attendees and ready for posting to Association website. John briefly summarized other topics of ad hoc meeting on 5 April 2017 with Chris Kitchens, Rob Berry, David Zwicky, and John Schlipp:
Patent & Trademark Resource Center fake/scam party posing as Patent Office site (possible need for PTRCA/A trademarks);
Feasibility discussion of regional seminar meetings versus national;
At start of pass-the-mic seminar opening afternoon – for newbies: define difference between PTRCP & PTRCA – membership promotional opportunity. Lisha will mention pass-the-mic opportunity with Rob Berry.
4. Committee Reports
 - Conference Committee – Lisha Li & Karen Kitchens – Requested water for daily seminar breaks. 17 USPTO officials on Meet & Greet invitee list. PTRCA Board encouraged to mingle with them. Lisha will check with Jim about disposition of PTRCA tablecloth. Retired PTRCA reps may attend PTRCA events, but require permission for PTRCP proceedings.
 - Bylaws Committee – Marian Armour-Gemmen – Proposed Changes: Article IX Nominations & Elections – Since voting is now completed electronically, it is not necessary to have dates so early before the annual meeting. However, the proposed shorter timeframe was still not enough time with some membership dues arriving closer to seminar. Ways to improve the process were discussed further. Marian suggested to maybe bring topic at end of Association meeting on Thursday.
 - Database Committee – Jim Miller

Jim was not present. David Zwicky plans to communicate with Jim soon for details.

- Election Committee – Leena Lalwani – New process proposed by Bylaws Committee should improve procedure. Since this meeting was conducted before end of election, there was nothing to report. Proposed election deadline to be scheduled before this type of virtual meeting in the future. Leena plans to report election details at Thursday Association meeting.
- Membership and Mentoring – Dave Zwicky – 28 new attendees for annual seminar this year: 10 from academic libraries; 16 from public libraries; one from specialty and one from state libraries. 15 current members volunteered to mentor all 28 new attendees.
- Program and Outreach – Paulina Borrego – Nothing to report.
- Publications – Suzanne Reinman – PTRC site reports and Exec Board reports in process for posting on Journal (website). This past summer subcommittee created submission guidelines for more scholarly requirements. Marian has determined that new guidelines need no notice or revision in Bylaws. New publication committee guidelines will be mentioned at annual Association meeting and posted on website.

Dave reviewed new publications business from last year's discussion: Purdue University Press partnership conditions for publishing PTRCA Journal. Such collaboration would provide a stable, archival home, and benefits of DOI minting, view/download tracking, etc. Need for more dedicated editorial presence (with extended duration terms): editor and editorial board. Possible Bylaw addition of such terms. PTRCA expenditure considerations vary between two options. Many hosting and dissemination service costs are waived, as Purdue is a PTRC. Discussion ensued about an open access fee for contributing authors to help offset costs. Our content would be licensed to Purdue. Need for our Journal's author contract to clarify rights and responsibilities.

- Misc. Reports
 - ✓ PTRCA Listserv Report sent by Jan Comfort revealed that plant patents were the most frequently posted topic on the listserv this past year. There are 155 registered members on the listerv.
 - ✓ ALA Annual and Midwinter Meeting Reports – Siu Min Yu, David Zwicky, and Lisha Li attended the Annual ALA event in June 2017 and staffed an ALA Affiliate booth. In February 2018, John Meier and Siu Min attended the Council meeting at ALA Midwinter event.
5. Reports of Division Representatives – Suzanne and Marian discussed need for more guidelines and definition of what our outreach should include.
 - a. Academic – Suzanne Reinman and Siu Min Yu
 - b. Public – Andrew Maines and Mary Kordyban
 6. Announcements – None.

7. New Business –

- a. New method (online) members sign up option for volunteering to serve on committees. Some cannot attend the seminar training this year, but still want to volunteer. Committee suggested that John and Andrew work together to advertise volunteer opportunities. For this year: Circulating paper option at Seminar with email/online follow-up after seminar. Online option only for signup in the future.
- b. Resolutions to the Member Retirees at the PTRCA Annual Business Meeting.

Dave Morrison, Salt Lake City
Linda Spiro, Houston
Elaine Jones, Indianapolis
Patrick Ragain, Reno

8. Adjournment at 1:15PM.