

## PTRCA Executive Board Meeting Thursday, March 3, 2020

Meeting officially started at 1PM and wrapped up at 1:45PM (CST).

Executive Board Members attending via Zoom:

Present: Jared Hoppenfeld; David Zwicky; Sharyl Overhiser; Marian Armour-Gemmen; James Bettinger; James "Jim" Miller; Suzanne Reinman; Siu Min Yu; Godsey CF; John Schlipp

Absent: Leena Lalwani; Missy Murphey; David Irvin

- Approval of Minutes from April 4, 2019 Executive Council Meeting – Jared created a poll via Zoom and the minutes were approved by majority. After approved at meeting, Sara will share with Suzanne to post on the Association website.
- **President's Report** – Letter writing campaign; two librarian positions posted at the USPTO's PTRC Office, last year of the fellowship. Jared thanked Marian for hosting the new PTRCA listserv. Made travel grants available for attending PIUG. Paulina and Missy are making use of those funds this year. Esther Crawford award went into effect five years ago and made an official nomination this year (inaugural year). Thank executive council for support. Jared will send an email about opportunities to provide service to the association membership by joining committees.
- Vice President's Report – Missy was absent, no report.
- Treasurer's Report – Jim made some deposits yesterday. When we decided approximately \$3,000 to contribute to PIUG grants, it was with a higher anticipated number of paid membership fees. Our current balance is \$2,337.01 and Jim will send out a reminder for PTRC representatives to renew their memberships with information on how to do so. Jim currently can't get into the website to correct the address for where to send payments.
- Secretary's Report – Sara had nothing to report.
- Committee Reports –
  - **Bylaws Committee** – Marian is offering following proposals to the Business Meeting at the conference. She will send the proposed changes ahead of the meeting via listserv.
    - Missed something – check recording
    - Lowering fees for retired affiliate members to \$10
    - Issues with website – propose website control goes to publications committee to maintain passwords and corrections to website

- Conferences Committee – Jared stated that there’s no annual seminar this year. Paulina is presenting at PIUG. Dave said that we usually have someone at the ALA affiliates booth. Siu said she might be able to do that at ALA in Chicago.
- Database Committee – Jim Miller isn’t able to access the website.
- Election Committee – Jared (for Leena) reported 2020 election results, which were also emailed to the membership:
  - President Elect/Vice President – Sharyl Overhiser, Philadelphia, PA
  - Secretary – Sara Butts, Wichita, KS
  - Treasurer – Jim Miller, College Park, MD
  - Academic Library Rep – Ran Raider, Dayton, OH
  - Public Library Rep – Stella Mittelbach, Los Angeles, CA
- Esther Crawford Distinguished Service Award Committee – Jared
- Membership and Mentoring – Jared (for Missy) mentioned that we will not have an annual seminar so we will not need mentors, however we do have about 12 new representatives joining the PTRC program and there might be an opportunity to reach out to them to see if they are interested in joining PTRCA.
- Publications Committee – Suzanne sent a call for newsletters and reports. Will publish again on Clemson’s TigerPrints with PURLs.
- Reports of Division Representatives –
  - Academic –
  - Public – Sharyl mentioned that a public library in Westport Connecticut is interested in becoming a PTRC.
- Old Business
  - Common storage for shared resources – Sara discussed that this may be more appropriate for the Publications Committee to handle but it is our hope that SpringShare will make LibGuides available to us for free as they did for RUSA’s BRASS business guides, which Jared had suggested.
  - Memorial resolution for Jim Arshem – Jim ...
- New Business
  - Memorial Resolution for Dolly Leckie
  - Retirees
- Announcement – March 26<sup>th</sup> 2 pm CST annual meeting, followed by 3 pm presentations

via Zoom.