

2012 PTDLA Annual Business Meeting Minutes

Thursday, March 29, 2012, 12:30 PM

Madison Building, U.S. Patent and Trademark Office, Alexandria, VA

The 2012 Annual Business Meeting of the Patent and Trademark Depository Library Association (PTDLA) was called to order by President Marian Armour-Gemmen.

Approval of last year's Annual Business Meeting minutes (Martin Wallace, PTDLA Secretary, Orono, Maine)

- Approved without change
- Annual business meeting minutes and the Executive Council meeting minutes for 2011 have been posted to the PTDLA website.

President's Report: State of the Association (Marian Armour-Gemmen, Morgantown, West Virginia)

- Full report has been published in the PTDLA newsletter, posted on the website. See: <http://www.ptdla.org/newsletters/2012/presidentsreport>
- New name of organization, the Patent and Trademark Resource Center Association (PTRCA), chosen by majority vote in February, was officially approved/adopted by the organization.
- Joanne Colvin, PTRC representative in Baltimore, Maryland, was nominated at last year's PTDLA annual business meeting to serve on the USPTO's Patent Public Advisory Committee, but she was not selected.
- Acknowledgment of big changes/ progress we've made: We've seen the discontinuation of the CASSIS system and the USA optical disk products; the implementation of usage metrics from individual PTRCs; beginning to see the America Invents Act's affect on PTRCs and soon will need to prepare for changes to the classification system from US Class to Cooperative Classification System.
- Future challenges to stay relevant with online resources and keep up with new technology while maintaining old resources; also to extend our outreach to inventor community and other library organizations.
- Thanks to Andrew Wohrley, who in 2010 arranged a meeting between PTDLA and Director David Kappos. This meeting allowed us to demonstrate our value to the USPTO.
- Thanks to all of the committee members and executive council for their hard work.
- Special thanks to the bylaws committee and to Esther Crawford and Suzanne Reinman for putting together the newsletter.

Treasurer's Report (Jim Miller, College Park, Maryland)

- Full pre-seminar report (current 3/21/12) has been published in the PTDLA newsletter, posted on the website. See:
<http://www.ptdla.org/sites/ptdla.org/files/TreasurersReportForNewsletter032112.pdf>
- As of March 20:
 - \$7,181.25 in checking
 - \$331.79 in savings
 - \$5,508.74 in CD
- Outstanding Sodexo catering bill, including daily coffee/beverages, and PTDLA Day lunch: \$2,410.45
- Outstanding Sodexo catering bill for PTDLA Opening Reception: \$2,437.57
- Announced that membership payments could be made during seminar
- Problems remain with funding. Maybe enough for two more years unless we raise dues or forgo refreshments at seminar.
- Raising membership dues
 - If we raise dues, bylaws will need to be changed
 - Took a vote of the membership to suspend the bylaws in order that we cast an emergency vote to raise the dues. This is the only way to circumvent the 30-days notice rule in the bylaws. There were no votes against suspending the bylaws.
 - Took a vote of the membership to for an incremental increase over two years to equal \$65/year, beginning with a \$25.00 increase in membership dues this year. There were no votes against the proposed dues increase.

Secretary's Report (Martin Wallace, Orono, Maine)

- Announced that the 2011 meeting minutes (business meeting and executive council meeting) have been passed out to each member in attendance and are also posted on the PTDLA website.
- Announced the committee signup sheets and asked that they be returned to him after the business meeting.
- Announced the resolution honoring Bill Schilling, which is also available on the website.

Committee Reports:

1. Archives Committee (open, no formal report)
 - Archives were in process of being digitized under direction of former PTDLA member Alexis Carrasquel at Louisiana State University. Marian announced that Alexis has resigned and the status of the digitization is not clear.
 - Committee currently has no members.

- Marian has been in contact with Thomas Diamond at LSU regarding transferring the archives. Martin will contact Thomas to have archives transferred to him.
2. Bylaws Committee (Robert Klein, Miami, Florida)
 - Bob provided handouts for each of the proposed bylaws changes to be voted on. For copies of the handouts, members may contact Bob Klein or Martin Wallace.
 - Article V, Section 2 [Mentoring responsibilities]: proposed amendment would disambiguate the overlap of responsibilities between the Vice President, the Division Representatives, and the Mentoring Committee. Amendment passed with no votes against.
 - Global revision [Organization name change]: This would simply update all existing references in the bylaws to “Patent and Trademark Depository Library,” and its variants, to Patent and Trademark Resource Center. Amendment passed with no votes against.
 3. Conference Committee (Janice Comfort, Clemson, South Carolina)
 - Thanked her fellow committee members and announced that the reception was a success.
 4. Database Committee (Leena Lalwani, Ann Arbor, Michigan)
 - Hathi trust, Russ Allen sent a list of what was missing and Leena updated some. She’s going to talk to Russ to see what’s left to add, and then see if we can find at other libraries and have Google scan them.
 5. Election Committee (Leena Lalwani, Ann Arbor, Michigan)
 - Election Results
 - Patent and Trademark Resource Center Association (PTRCA)
 - Vice President/President-Elect (one year): Ran Raider, Dayton, Ohio
 - Secretary (one year): Martin Wallace, Orono, Maine
 - Treasurer (one year). Jim Miller, College Park, Maryland
 - Academic Libraries Divisional Representative (two years): Paulina Borrego, Amherst, Massachusetts
 - Public Libraries Divisional Representative (two years): Monique Mason, Akron, Ohio
 6. Long Range Planning Committee (Janice Comfort, Clemson, South Carolina)
 - Seeking new members. Jan wishes to roll off of this committee. PTDLA members who are interested in joining this committee should contact Walk Johnson.
 7. Mentoring (Walt Johnson, Minneapolis, Minnesota)

- Contacted each new attendee (12 total) and asked if they needed or wanted a mentor. 11 accepted. This year, due to record low for new attendees, there were more volunteer mentors than there were mentees.
 - Mentoring committee structure and charge has changed, as outlined in bylaws amendment Article V, Section 2 (See Bylaws Committee report, above).
8. Program and Outreach Committee (Janice Comfort, Clemson, South Carolina)
- Brochure needs to be updated and we need someone to keep up with updating it. Updating requires adding or removing PTRCs' contact information, as needed.
9. Publications Committee
- a. Newsletter (Suzanne Reinman, Stillwater, Oklahoma)
- 2012 Newsletter posted to website.
 - Thanked Esther Crawford for her continuing work on website and help with publishing the newsletter.
- b. IP Journal (Suzanne Reinman)
- Discussion of restructuring and reorganizing website and making IP journal available but less prominent, since it is no longer being published.
- c. Web site & domain name (Esther Crawford, Houston, Texas).
- New domain coming soon: ptrca.org
 - Site being updated to newest Drupal version and reorganized to make it easier for PTDLA members to post content.

Reports of Division Representatives: Nothing to report

Old Business

1. Membership Fees: See Treasurer's Report, above.
2. Bylaws Changes from last year: See Bylaws Committee Report (above).
3. Need list of libraries that will retain CASSIS/USA disks.
 - As a library organization we should have at least a few libraries that keep the CASSIS/USA disks and microforms; discussion of reasons to keep them, even if in storage and not accessed regularly.
 - Ricin patent only on film and disk, has been removed from USPTO database
 - Film is archival quality

- Martin will send an email to the PTDLA email list inquiring about which libraries are going to keep the disks. Will create a web page on the PTDLA website listing those libraries.
- Martha Sneed, Martha Sneed, Director of the USPTO's Public Search Services Division, mentioned that the USPTO will be keeping two copies of everything, including film and disks.
- Martha stated that USPTO has right of first refusal for all offerings from member libraries. If a library wishes to discard or otherwise dispose of their holdings on disk and film, contact the PTRC office first.
 - They will not accept back any of the holdings, but will try to find another home for them.

New Business

1. Bylaws Changes from this year: See Bylaws Committee Report (above).
2. Logo Change Committee
 - No committee needed, Martin will look for high-quality version of current logo and try to modify it.
3. Committee Sign-ups
 - Martin will collect the signup sheets and notify new committee members via email after the seminar.
4. Marian thanked PTDLA officers, committees, and PTRCP staff and presented a gift to Chris Kitchens, PTRC Program Manager. Walt Johnson thanked Marian for her service and presented her with a gift.

Adjournment at 2:00 PM

Respectfully Submitted,

Martin Wallace, PTDLA Secretary