

PTRCA Executive Board Meeting Agenda Monday, March 21, 2016

Minutes recorded by John Schlipp, Secretary.

Attendees: Karen Kitchen (President), Spruce Fraser (Past President), Julie Mason (President-Elect), David Zwicky (Vice-President), Jim Miller (Treasurer), John Schlipp (Secretary), Mary Kordyban (Public Library Division Representative), Irene Yelovich (Public Libraries Division), Lisha Li (Vice-President Elect and Academic Libraries Division Representative), Martin Wallace (Part-Term Vice President and Webmaster), Dave Morrison, Paulina Borrego, and Ran Raider (Past President).

1. Resolutions were signed (by all board members) for Hal Mendelssohn and Russ Allen.
2. President's Report – Karen Kitchens called meeting to order at 7:13PM

Board members pointed out corrections needed for last year's Executive Board Meeting minutes—document title (meeting agenda changed to meeting minutes), association reference (PTDLA changed to PTRCA), and few minor grammatical modifications. Dave approved. Ran seconded. Report will be corrected by Secretary John Schlipp and published on website. Karen thanked Martin for all of his hard work.

2. Treasurer's Report – Jim Miller

March 15th balance \$3,743.33; \$2,638 was deposited since last year; withdraws were \$2593.71. Recent member dues deposited \$4,588.33 as of March 18th. Seven more payments received today; \$65 each + \$10 student dues. Bank CD is \$5,178.98. Treasure's Report on Association website offers more details.

Discussion about ALA Midwinter payment for Association participation. Jim suggested that he could pay the bill outstanding. Board members do not want to make this an ongoing precedence and suggested Association pay for the bill.

4. Committee Reports

- Conference Committee – Karen Kitchens. Business as usual, nothing to report.
- Bylaws Committee – Martin Wallace – ready to present Bylaw Amendments for voting by PTRC members attending Thursday Association Business meeting. 50% of paid-up members must be present; 60 percent of those must vote to pass proposed Bylaws Amendments.
- Database Committee – Jim Miller – Russ Allen provided message to serve on any committee after we awarded him a lifetime association membership. Other database business covered: still need password from Martin for updating ptrca.org database pages that have not been updated in quite a while.
- Election Committee – Lena Lalwani could not attend meeting. Karen offered congratulations to Julie Mason as the newly selected President-Elect.
- Membership and Mentoring – Dave Zwicky reported 16 new attendees this year. All were assigned mentors, however not all were contacted by mentors.
- Association Decorative Pin Project Update– Dave Morrison was assigned to research and implement the manufacturing of a new PTRCA pin last year. Design was obtained by Martin. Dave researched via web various pin makers. Based on deadline needs, selected best value 300 pins – Jim obtained funding. Approx \$715; unit cost approx. \$2.40 each.

Conversation on how we should distribute pins to each member resulted. How

does the executive board want to distribute? What about those members who could not attend? Discussion ensued. Proposal motion by Dave: to offer a pin to everyone who attends the seminar this year and also non-attending members who sign up for Association this coming year. For those wanting additional pins, the cost is \$5.00 each. Spruce seconded. All attending were in favor.

- Program and Outreach – Jan Comfort could not attend. Email summary from Jan: PTRCA board to consider CrossRef for our Journal's articles published. CrossRef PILA Membership Agreement was distributed around the room by Ran for others to read. Older issues of a CrossRef subscriber must be included in addition to this agreement. Subscriber must maintain metadata. Citation linking \$1,000 per year fee. \$275 annual membership. Clarification and further research is needed. Publications Committee will investigate further.
- Publications – Ran Raider – Retention policy has some small changes in current Bylaws. Suzanne and Martin finished the Newsletter. Martin maintained a guideline for future publishing by Publications Committee. Drupel platform is utilized. Hosted by Lishost for Library server sites.

5. Reports of Division Representatives

- a. Academic - Suzanne Reinman could not attend. Lisha Li reported that they created academic research library surveys: outreach topics were included. Survey results would be offered at Thursday's Round Table sessions from a power point presentation entitled, "Preliminary Survey Results for Intellectual Property (IP) Services at PTRCs (Academic Libraries)," by Lisha Li, Suzanne Reinman, Martin Wallace, March 2016.
- b. Public - Andrew Maines not present. Irene had nothing to report.

6. Announcements – none.

7. New Business

- A. CrossRef and other Association member award for further research.
- B. PTRCA table cloth disposition. Cannot be left with PTRCP. Association must maintain. Spruce said she would keep it in St. Louis for others to request when needed. This should be announced at Thursday business meeting – Association wide.

8. Adjournment at 8:27 by Karen. Seconded by Spruce.